



**Port my existing fax number to FAXtopia**

Letter of Authorization (LOA)

Customer requests service through Pangea Communications Corp and appoints Pangea Communications Corp. as its agent for ordering changes from its local carrier to Pangea Communications Corp. Pangea may deal directly with the Customer's Local Company, or with any vendor, in all matters pertaining to this agency. Customer understands that only one local company may be designated for the telephone numbers listed below. Undersigned represents that they have the authority to order changes in local service for Customer. This letter remains in effect until written cancellation is received from the customer. Pangea reserves the right to perform a customer credit profile and deny service on a negative customer credit profile.

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ BTN (Your MAIN Billing Telephone Number)

Your Current Provider: \_\_\_\_\_

Please convert the following (fax) number(s) to Pangea Communications Corp:

(\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Please provide the current billing information for the above number(s).

**Your Company Name:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_

**Service Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **St:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

By Signing in the Authorized Signature space, customer accepts the terms of the LOA.

\_\_\_\_\_  
Print Name Authorized Signature Date

Your e-mail address: \_\_\_\_\_

**Please also attach a copy of all pages of your most recent phone bill showing this fax number.**

**Fax form to (561) 801 7727 or e-mail it to [support@faxtopia.com](mailto:support@faxtopia.com)**

Your existing carrier may take 2 to 4 weeks to release the number to us. We will keep you updated.

The carrier will charge a \$25- fee upon successful porting.